

XBRL Excel Utility	
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2.	Before you begin
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4.	Import XBRL file
5.	Steps for Filing Corporate Governance Report
6.	Fill up the data in excel utility

1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of Corporate Governance Report. XBRL filing consists of two processes. Firstly generation of XBRL/XML file and upload on BSE e-filing Center Website (www.listing.bseindia.com) .

2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local drive.
4. Make sure that you have downloaded the Chrome Browser to view report generated from the utility.
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the data is saved. Please first go through Enable Macro - Manual attached with zip file.

3. Index

1	Details of general information about company
2	Composition of BOD
3	Composition of Committee
4	Meeting of BOD
5	Meeting of Committees
6	Related Party Transaction
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8	Website
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4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL b

5. Steps for Filing Corporate Governance Report

I. Fill up the data: Navigate to each field of every section in the sheet to provide applic (get reflected while filling data.)

- Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the "**Validate**" button to ensure that the sheet has b furnished in proper format. If there are some errors on the sheet, excel utility will prompt y

III. Validate All Sheets: Click on the "**Home**" button. And then click on "Validate All S been properly filled and validated successfully. If there are some errors on the sheet, excel stop validation at the same time. After correction, once again follow the same procedure to

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

IV. Generate XML : Excel Utility will not allow you to generate XBRL/XML unless succ Now click on 'Generate XML' to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

V. Generate Report : Excel Utility will allow you to generate Report. Now click on 'Gener

- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser" .
- To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated t and upload generated xml file. On Upload screen provide the required information and brow

6. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.

2. If mandatory field is left empty, then Utility will not allow you to proceed further for gene

3. You are not allowed to enter data in the Grey Cells.

4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless

5. Data provided must be in correct format, otherwise Utility will not allow you to proceed fi

6. Select data from "Dropdown list" wherever applicable.

7. Adding Notes: Click on "Add Notes" button to add notes



nce Report

of generated XBRL/XML file to BSE Listing

above.

cal system.

1 Excel utility

e functionalities of Excel Utility works fine.

[General Info](#)

[Annexure I - Composition of BOD](#)

[Annexure I - Composition of Committee](#)

[Annexure I - Meeting of BOD](#)

[Annexure I - Meeting of Committees](#)

[Annexure I - Related Party Transaction](#)

[Annexure I - Affirmation](#)

[Annexure II - Website](#)

[Annexure II - Annual Affirmation](#)

[Annexure II -Annual Affirmation Continue](#)

[Annexure III](#)

[Signatory Details](#)

utton on General information sheet.

t
able data in correct format. (Formats will

een properly filled and also data has been
ou about the same.

sheet" button to ensure that all sheets has
utility will prompt you about the same and
validate all sheets.

essful validation of all sheet is completed.

ate Report" to generate html report.

through Utility, login to BSE Listing Center
/se to select XML file and submit the XML.

erating XML.

s it is a mandatory field.

urther for generating XML.

[Home](#)[Validate](#)[Import XML](#)

General information about company

Scrip code	500389
NSE Symbol	NA
MSEI Symbol	NA
ISIN	INE368A01021
Name of the entity	Silverline Technologies Limited
Date of start of financial year	01-04-2022
Date of end of financial year	31-03-2023
Reporting Quarter	Half Yearly
Date of Report	30-09-2022
Risk management committee	Not Applicable
Market Capitalisation as per immediate previous Financial Year	Any other

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**Enter the quarter
ended date only**

Annexure 1

Annexure 1 to be submitted by listed entity on quarterly basis
1. Composition of Board of Directors

Disclosure of notes on composition of board of directors explained																									
Add Notes																									
Whether the listed entity has a Regular Chairperson																									
Yes																									
Whether Chairperson is related to MD or CEO																									
Yes																									
Disqualification of Directors under section 164 of the Companies Act, 2013																									
Sr	Title (Mr / Ms)	Name of the Director	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of Birth	Whether the director is disqualified	Start Date of disqualification	End Date of disqualification	Details of disqualification	Current status	Whether special resolution passed? (Refer Reg. 17(5A) of Listing Regulations)	Date of passing special resolution	Initial Date of appointment	Date of Re-appointment	Date of cessation	Tenure of director (months)	No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	No of Independent Directorship in listed entities including this listed entity (Refer Regulation 17A(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 20(1) of Listing Regulations)	No of part of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 20(1) of Listing Regulations)	Notes for not providing PAN	Notes for not providing DIN
1	Mr	RAJU SUBRAMANIAN	EEPP9200K	02151804	Executive Director	Chairperson		10-12-1957	No				Active	NA		20-08-2015			86.00	1	0	0	0		
2	Mr	Srinivasan Singappi Padmanabai	AGNP5670B	00038100	Executive Director	Not Applicable	MD	01-07-1949	No				Active	NA		29-11-2019			95.00	1	0	0	0		
3	Ms	Lata D'Urso	ACLP7937L	07394708	Non-Executive - Non Independent Director	Not Applicable		17-08-1959	No				Active	NA		21-07-2018			50.00	1	2	1	0		
4	Mr	Chakravarthy	DDRM4878L	08011775	Non-Executive - Non Independent Director	Not Applicable		11-11-1982	No				Active	NA	20-12-2021	09-12-2021			10.00	1	1	1	1		
5	Mr	ARUPAN VINOD ELUMBAI	AGFF9820K	07381110	Non-Executive - Non Independent Director	Not Applicable		08-09-1981	No				Active	NA		11-07-2018			40.00	1	1	1	0		
6	Mr	KAMARASINGAM PARAMANABHAN VYB	AAV98910N	00538876	Independent Director	Not Applicable		08-05-1954	No				Active	NA		31-07-2018			50.00	1	1	1	0		
7	Ms	Neelima Sen	COOP7640D	07795043	Non-Executive - Non Independent Director	Not Applicable		09-11-1985	No				Active	NA		09-09-2022			1.00	1	1	1	1		
8	Mr	Tanujagra Sarkar	BOGP5840P	08011775	Independent Director	Not Applicable		21-08-1986	No				Active	NA		09-09-2022			1.00	1	1	1	1		

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Validate

Note: Please enter DIN. After entering DIN, Name of Committee member

Audit Committee Details

Sr	DIN Number	Name of Committee members
1	07796043	Nivedita Sen
2	08601775	Tathagata Sarkar
3	08681775	Tahir Masalawala
4		
5		
6		
7		
8		
9		
10		

Note: Please enter DIN. After entering DIN, Name of Committee member

Nomination and remuneration committee

Sr	DIN Number	Name of Committee members
1	08601775	Tathagata Sarkar

2	08681775	Tahir Masalawala
3	07796043	Nivedita Sen
4		
5		
6		
7		
8		
9		
10		

Note: Please enter DIN. After entering DIN, Name of Committee members

Stakeholders Relationship Committee		
Sr	DIN Number	Name of Committee members
1	08681775	Tahir Masalawala
2	08601775	Tathagata Sarkar
3	07796043	Nivedita Sen
4		
5		
6		
7		
8		
9		
10		

Risk Management Committee

Sr	DIN Number	Name of Committee members
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Note: Please enter DIN. After entering DIN, Name of Committee member

Corporate Social Responsibility Committee

Sr	DIN Number	Name of Committee members
1		
2		
3		
4		
5		
6		
7		
8		

9		
10		

Other Committee		
Sr	DIN Number	Name of Committee members
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

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Annexure 1

II. Composition of Committees

Disclosure of notes on composition of committees explanatory

Category 1 and Category 2 of Directors shall be prefilled automatically

Whether the Audit Committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors
Non-Executive - Non Independent Director	Chairperson
Non-Executive - Non Independent Director	Member
Non-Executive - Non Independent Director	Member

Category 1 and Category 2 of Directors shall be prefilled automatically

Whether the Nomination and remuneration committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors
Non-Executive - Non Independent Director	Chairperson

Add Notes

For this quarter kindly note the following points:

1. Date of Appointment and Date of Cessation (if applicable) must be mandatory
2. Date of Appointment can be any day upto September 30, 2022.
3. Date of Cessation must be for the current quarter only, i.e. July 1,2022 to Se

Yes		
Date of Appointment	Date of Cessation	Remarks
09-09-2022		
09-09-2022		
09-12-2021		

Yes		
Date of Appointment	Date of Cessation	Remarks
09-09-2022		

Category 2 of directors	Remarks

Next 

fully filled for every Committee.

September 30, 2022

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III. Meeting of Board of Directors		
Disclosure of notes on meeting of board of directors explanatory		
Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)
Add Delete		
1	16-04-2022	
2	12-07-2022	86
3	09-09-2022	58

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* to be filled in only for the current quarter meetings

Annexure 1

Add Notes

Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors present* (All directors including Independent Director)
------------------------------	--	---	---

	Yes	5	5
	Yes	5	5
	Yes	5	5

No. of Independent Directors attending the meeting*
--

	3
	3
	3

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Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)
Add Delete			
1	Audit Committee	16-04-2022	
2	Audit Committee	12-07-2022	
3	Audit Committee	09-09-2022	
4	Stakeholders Relationship Committee	16-04-2022	
5	Stakeholders Relationship Committee	12-07-2022	
6	Stakeholders Relationship Committee	09-09-2022	
7	Nomination and remuneration committee	09-09-2022	

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* to be filled in only for the current quarter meetings

S

Number of Directors Present (All Directors including Independent Director)	No. of Independent Directors attending the meeting*	No. of members attending the meeting (other than Board of Directors)
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3	2	1
3	2	1
3	2	1
3	2	1
3	2	1
3	2	1
3	2	1

Next

V.

Sr

1

2

3

Pre

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Validate

Annexure 1

Related Party Transactions

Subject

Whether prior approval of audit committee obtained

Whether shareholder approval obtained for material RPT

Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee

Disclosure of notes on related

Disclosure of notes of material transaction

ev

Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
NA	
NA	
NA	
party transactions	<div style="background-color: #C00000; color: white; padding: 5px; border-radius: 10px; display: inline-block;">Add Notes</div>
with related party	<div style="background-color: #C00000; color: white; padding: 5px; border-radius: 10px; display: inline-block;">Add Notes</div>

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VI

Sr

1

2

3

4

5

6

7

8

9

Pre



Sr

1

2

Annexure 1

Affirmations

Subject

The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015

a. Audit Committee

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.

b. Nomination & remuneration committee

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.

c. Stakeholders relationship committee

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.

d. Risk management committee (applicable to the top 100 listed entities)

The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.

The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.

This report and/or the report submitted in the previous quarter has been placed before Board of Directors.

Any comments/observations/advice of Board of Directors may be mentioned here:

EV

Annexure 1

Subject

Name of signatory

Designation

Compliance status (Yes/No)
Yes
Yes
Yes
Yes
Yes
NA
Yes
Yes
Yes
Add Notes

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Compliance status
Ravi Subramanian
Director

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III. Affirmations	
Sr	Particulars
1	Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website
2	Presence of Chairperson of Audit Committee at the Annual General Meeting
3	Presence of Chairperson of the nomination and remuneration committee at the annual general meeting
4	Presence of Chairperson of the Stakeholder Relationship committee at the annual general meeting
5	Whether "Corporate Governance Report" disclosed in Annual Report
Any other information to be	

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1	Name of signatory
2	Designation

Annexure III

Regulation Number	Compliance status (Yes/No/NA)
46(2)	Yes
18(1)(d)	Yes
19(3)	Yes
20(3)	Yes
34(3) read with para C of Schedule V	Yes

provided

Annexure III

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If status is "No" details of non-compliance may be given here.

Add Notes

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Ravi Subramanian

Director

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Validate

Applicability of disclosure
Reason for Non Applicability
I. Disclosure of Loans/ guarantees/comfort letters /s
(A) Any loan or any other form of debt advanced by the listed
Entity
Promoter or any other entity controlled by them
Promoter Group or any other entity controlled by them
Directors (including relatives) or any other entity controlled by them
KMPs or any other entity controlled by them
(B) Any guarantee / comfort letter (by whatever name called)
Entity
Promoter or any other entity controlled by them
Promoter Group or any other entity controlled by them
Directors (including relatives) or any other entity controlled by them
KMPs or any other entity controlled by them
(C) Any security provided by the listed entity directly or indirectly
Entity
Promoter or any other entity controlled by them
Promoter Group or any other entity controlled by them
Directors (including relatives) or any other entity controlled by them
KMPs or any other entity controlled by them
(D) Additional Information
II. Affirmations
Affirmations
All loans (or other form of debt), guarantees, comfort letters in connection with any loan(s) (or other form of debt) given or
Name
Designation
Place
Date

◀ Prev

Additional Half yearly Disclosure

Not Applicable	
Add Notes	

securities etc.refer note below **The Figure should be mentioned in Actual INR only**

sted entity directly or indirectly to

Aggregate amount advanced during six months	Balance outstanding at the end of six months

lled) provided by the listed entity directly or indirectly, in connection with any loan(s) or any other form of c

Type (guarantee, comfort letter etc.)	Aggregate amount of issuance during six months

ndirectly, in connection with any loan(s) or any other form of debt availed by

Type of security (cash, shares etc.)	Aggregate value of security provided during six months

ions	Compliance Status
ers (by whatever name called) or securities in irectly or indirectly by the listed entity to	

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Signatory Details

Name of signatory	Ravi Subramanian
Designation of person	Director
Place	Mumbai
Date	22-03-2023

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