

XBRL Excel Utility	
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4.	Import XBRL file
5.	Steps for Filing Corporate Governance Report
6.	Fill up the data in excel utility

1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of Corporate Governance Report. XBRL filling consists of two processes. Firstly generation of XBRL/XML file and upload on BSE e-filing Center Website (www.listing.bseindia.com) .

2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local drive.
4. Make sure that you have downloaded the Chrome Browser to view report generated from the utility.
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the data is saved. Please first go through Enable Macro - Manual attached with zip file.

3. Index

1	Details of general information about company
2	Composition of BOD
3	Composition of Committee
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4. Import XBRL file
1. Now you can import and view previously generated XBRL files by clicking Import XBRL button.

5. Steps for Filing Corporate Governance Report
<p>I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data. (Data entered in the sheet will get reflected while filling data.)</p> <ul style="list-style-type: none"> - Use paste special command to paste data from other sheet.
<p>II. Validating Sheets: Click on the "Validate" button to ensure that the sheet has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you to correct the errors.</p>
<p>III. Validate All Sheets: Click on the "Home" button. And then click on "Validate All Sheets" button. This will validate all the sheets. If all the sheets have been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you to correct the errors. After correction, once again follow the same procedure to validate the sheets.</p> <p>Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.</p>
<p>IV. Generate XML : Excel Utility will not allow you to generate XBRL/XML unless successful validation is done. Now click on 'Generate XML' to generate XBRL/XML file.</p> <ul style="list-style-type: none"> - Save the XBRL/XML file in your desired folder in local system.
<p>V. Generate Report : Excel Utility will allow you to generate Report. Now click on 'Generate Report' button.</p> <ul style="list-style-type: none"> - Save the HTML Report file in your desired folder in local system. - To view HTML Report open "Chrome Web Browser" . - To print report in PDF Format, Click on print button and save as PDF.
<p>VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated in step IV, click on "Upload XML" button and upload generated xml file. On Upload screen provide the required information and browse the file.</p>

6. Fill up the data in excel utility
1. Cells with red fonts indicate mandatory fields.
2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating the report.
3. You are not allowed to enter data in the Grey Cells.
4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless applicable.
5. Data provided must be in correct format, otherwise Utility will not allow you to proceed for generating the report.
6. Select data from "Dropdown list" wherever applicable.
7. Adding Notes: Click on "Add Notes" button to add notes



nce Report

of generated XBRL/XML file to BSE Listing

above.

cal system.

1 Excel utility

e functionalities of Excel Utility works fine.

[General Info](#)

[Annexure I - Composition of BOD](#)

[Annexure I - Composition of Committee](#)

[Annexure I - Meeting of BOD](#)

[Annexure I - Meeting of Committees](#)

[Annexure I - Related Party Transaction](#)

[Annexure I - Affirmation](#)

[Annexure II - Website](#)

[Annexure II - Annual Affirmation](#)

[Annexure II -Annual Affirmation Continue](#)

[Annexure III](#)

Signatory Details

utton on General information sheet.

t able data in correct format. (Formats will

een properly filled and also data has been ou about the same.
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sheet" button to ensure that all sheets has utility will prompt you about the same and validate all sheets.

essful validation of all sheet is completed.
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ate Report" to generate html report.

through Utility, login to BSE Listing Center /se to select XML file and submit the XML.
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erating XML.

s it is a mandatory field.

urther for generating XML.

[Home](#)[Validate](#)[Import XML](#)

General information about company

Scrip code	500389
NSE Symbol	NA
MSEI Symbol	NA
ISIN	INE368A01021
Name of the entity	Silverline Technologies Limited
Date of start of financial year	01-04-2022
Date of end of financial year	31-03-2023
Reporting Quarter	Quarterly
Date of Report	30-06-2022
Risk management committee	Not Applicable
Market Capitalisation as per immediate previous Financial Year	Any other

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Enter the quarter
ended date only

Annexure 1

Annexure 1 to be submitted by listed entity on quarterly basis

1. Composition of Board of Directors

Disclosure of notes on composition of board of directors explanatory

Add Notes

Whether the listed entity has a Regular Chairperson

Yes

Whether Chairperson is related to MD or CEO

Yes

Disqualification of Directors under section 164 of the Companies Act, 2013

Sr	Title (Mr / Ms)	Name of the Director	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of Birth	Whether the director is disqualified?	Start Date of disqualification	End Date of disqualification	Details of disqualification	Current status	Whether special resolution passed? (Refer Reg. 37(5)(c) of Listing Regulations)	Date of passing special resolution	Initial Date of appointment	Date of Re-appointment	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	No of Independent Directorship in listed entities including this listed entity (Refer Regulation 17A(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 24(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 24(1) of Listing Regulations)	Notes for not providing PAN	Notes for not providing DIN
1	Mr	RAJU SUBRAMANIAN	BPPD2006	02151804	Executive Director	Chairperson		10-12-1957	No				Active	NA		20-08-2015			85 (85)	1	0	1	0		
2	Mr	Srinivasan Srinivas Padmanabhai	AGNP56708	00038100	Executive Director	Not Applicable	MD	01-07-1949	No				Active	NA		29-11-2019			92 (92)	1	0	0	0		
3	Mr.	Lalit C Tripathi	ACCP7937L	07394708	Non-Executive - Non Independent Director	Not Applicable		17-06-1959	No				Active	NA		21-07-2018			47 (47)	1	1	1	1		
4	Mr	Chabi Meenakshi	DDPM62361	28061775	Non-Executive - Non Independent Director	Not Applicable		17-11-1982	No				Active	NA	30-11-2021	09-12-2021			7 (39)	1	1	1	1	0	
5	Mr	ARESTIAN VENUG KESAVAN	AGTFV8034	07381110	Non-Executive - Non Independent Director	Not Applicable		08-09-1983	No				Active	NA		10-07-2018			47 (47)	1	1	1	0	0	
6	Mr	RAMAKRISHNAN PADMANABHAN IYER	AAVPR8910N	00078876	Independent Director	Not Applicable		08-05-1954	No				Active	NA		01-07-2018			47 (47)	1	1	0	0		

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Note: Please enter DIN. After entering DIN, Name of Committee members

Audit Committee Details

Sr	DIN Number	Name of Committee members
1	07394708	Lucy D'Lima
2	02151804	RAVI SUBRAMANIAN
3	08681775	Tahir Masalawala
4		
5		
6		
7		
8		
9		
10		

Note: Please enter DIN. After entering DIN, Name of Committee members

Nomination and remuneration committee

Sr	DIN Number	Name of Committee members
1	07394708	Lucy D'Lima

2	08681775	Tahir Masalawala
3	02151804	RAVI SUBRAMANIAN
4		
5		
6		
7		
8		
9		
10		

Note: Please enter DIN. After entering DIN, Name of Committee members

Stakeholders Relationship Committee

Sr	DIN Number	Name of Committee members
1	07394708	Lucy D'Lima
2	08681775	Tahir Masalawala
3	02151804	RAVI SUBRAMANIAN
4		
5		
6		
7		
8		
9		
10		

Risk Management Committee

Sr	DIN Number	Name of Committee members
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Note: Please enter DIN. After entering DIN, Name of Committee members

Corporate Social Responsibility Committee

Sr	DIN Number	Name of Committee members
1		
2		
3		
4		
5		
6		
7		
8		

9		
10		

Other Committee		
Sr	DIN Number	Name of Committee members
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

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Annexure 1

II. Composition of Committees

Disclosure of notes on composition of committees explanatory

ers and Category 1 of Directors shall be prefilled automatically

Whether the Audit Committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors
Non-Executive - Non Independent Director	Chairperson
Executive Director	Member
Non-Executive - Non Independent Director	Member

ers and Category 1 of Directors shall be prefilled automatically

Whether the Nomination and remuneration committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors
Non-Executive - Non Independent Director	Chairperson

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Whether the Risk Management Committee has a Regular Chairperson

[illegible]

ers and Category 1 of Directors shall be prefilled automatically

Whether the Corporate Social Responsibility Committee has a Regular Chairperson

[illegible]

Add Notes

- For this quarter kindly note the following points:
- 1. Date of Appointment and Date of Cessation (if applicable) must be mandatory
 - 2. Date of Appointment can be any day upto September 30, 2022.
 - 3. Date of Cessation must be for the current quarter only, i.e. July 1,2022 to Se

Yes		
Date of Appointment	Date of Cessation	Remarks
31-07-2018		
17-01-2019		
09-12-2021		

Yes		
Date of Appointment	Date of Cessation	Remarks
31-07-2018		

Category 2 of directors	Remarks

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fully filled for every Committee.

September 30, 2022

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III. Meeting of Board of Directors		
Disclosure of notes on meeting of board of directors explanatory		
Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)
<div>AddDelete</div>		
1	28-01-2022	
2	16-04-2022	77

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* to be filled in only for the current quarter meetings

Annexure 1

Add Notes

Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors present* (All directors including Independent Director)
------------------------------	--	---	---

	Yes	5	5
	Yes	5	5

No. of Independent Directors attending the meeting*	
	3
	3

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Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)
<div>AddDelete</div>			
1	Audit Committee	28-01-2022	
2	Audit Committee	16-04-2022	
3	Stakeholders Relationship Committee	28-01-2022	
4	Stakeholders Relationship Committee	16-04-2022	77

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* to be filled in only for the current quarter meetings

Annexure 1			
IV. Meeting of Committees			

Disclosure of notes on meeting of committees explanatory			Add Note
Name of other committee	Reson for not providing date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors in the Committee as on date of the meeting

		Yes	3
		Yes	3
		Yes	3
		Yes	3

S		
Number of Directors Present (All Directors including Independent Director)	No. of Independent Directors attending the meeting*	No. of members attending the meeting (other than Board of Directors)
3	2	1
3	2	1
3	2	1
3	2	1

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V.
Sr
1
2
3
Pre

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Annexure 1

Related Party Transactions

Subject

Whether prior approval of audit committee obtained

Whether shareholder approval obtained for material RPT

Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee

Disclosure of notes on related

Disclosure of notes of material transaction

ev

Compliance status (Yes/No/NA)	If status is “No” details of non-compliance may be given here.
NA	
NA	
NA	
party transactions	<div>Add Notes</div>
with related party	<div>Add Notes</div>

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Sr
1
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6
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9

Pre

Sr
1
2

Annexure 1

Affirmations

Subject

The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015

a. Audit Committee

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.

b. Nomination & remuneration committee

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.

c. Stakeholders relationship committee

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.

d. Risk management committee (applicable to the top 1000 listed entities)

The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.

The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.

This report and/or the report submitted in the previous quarter has been placed before Board of Directors.

Any comments/observations/advice of Board of Directors may be mentioned here:

ev

Annexure 1

Subject

Name of signatory

Designation

Compliance status (Yes/No)
Yes
Yes
Yes
Yes
NA
Yes
Yes
Yes
<div>Add Notes</div>

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Compliance status
Ravi Subramanian
Director

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Signatory Details

Name of signatory	Ravi Subramanian
Designation of person	Director
Place	Mumbai
Date	22-03-2023

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