

XBRL Excel Utility	
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2.	<a href="#">Before you begin</a>
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### 1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of Corporate Governance Report. XBRL filing consists of two processes. Firstly generation of XBRL/XML file and upload on BSE e-filing Center Website ([www.listing.bseindia.com](http://www.listing.bseindia.com)) .

### 2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local drive.
4. Make sure that you have downloaded the Chrome Browser to view report generated from the utility.
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the data is saved. Please first go through Enable Macro - Manual attached with zip file.

### 3. Index

1	Details of general information about company
2	Composition of BOD
3	Composition of Committee
4	Meeting of BOD
5	Meeting of Committees
6	Related Party Transaction
7	Affirmation
8	Website
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10	Annual Affirmation Continue
11	Annexure III

12	Signatory Details
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#### 4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL b

#### 5. Steps for Filing Corporate Governance Report

**I. Fill up the data:** Navigate to each field of every section in the sheet to provide applic (get reflected while filling data.)

- Use paste special command to paste data from other sheet.

**II. Validating Sheets:** Click on the "**Validate**" button to ensure that the sheet has b furnished in proper format. If there are some errors on the sheet, excel utility will prompt y

**III. Validate All Sheets:** Click on the "**Home**" button. And then click on "Validate All S been properly filled and validated successfully. If there are some errors on the sheet, excel stop validation at the same time. After correction, once again follow the same procedure to

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

**IV. Generate XML :** Excel Utility will not allow you to generate XBRL/XML unless succ Now click on 'Generate XML' to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

**V. Generate Report :** Excel Utility will allow you to generate Report. Now click on 'Gener

- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser" .
- To print report in PDF Format, Click on print button and save as PDF.

**VI. Upload XML file to BSE Listing Center:** For uploading the XBRL/XML file generated t and upload generated xml file. On Upload screen provide the required information and brow

#### 6. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.

2. If mandatory field is left empty, then Utility will not allow you to proceed further for gene

3. You are not allowed to enter data in the Grey Cells.

4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless

5. Data provided must be in correct format, otherwise Utility will not allow you to proceed f

6. Select data from "Dropdown list" wherever applicable.

7. Adding Notes: Click on "Add Notes" button to add notes



nce Report

of generated XBRL/XML file to BSE Listing

above.

cal system.

1 Excel utility

e functionalities of Excel Utility works fine.

[General Info](#)

[Annexure I - Composition of BOD](#)

[Annexure I - Composition of Committee](#)

[Annexure I - Meeting of BOD](#)

[Annexure I - Meeting of Committees](#)

[Annexure I - Related Party Transaction](#)

[Annexure I - Affirmation](#)

[Annexure II - Website](#)

[Annexure II - Annual Affirmation](#)

[Annexure II -Annual Affirmation Continue](#)

[Annexure III](#)

[Signatory Details](#)

utton on General information sheet.

t  
able data in correct format. (Formats will

een properly filled and also data has been  
ou about the same.

sheet" button to ensure that all sheets has  
utility will prompt you about the same and  
validate all sheets.

essful validation of all sheet is completed.

ate Report" to generate html report.

through Utility, login to BSE Listing Center  
/se to select XML file and submit the XML.

erating XML.

s it is a mandatory field.

urther for generating XML.

[Home](#)[Validate](#)[Import XML](#)

### General information about company

Scrip code	500389
NSE Symbol	NA
MSEI Symbol	NA
ISIN	INE368A01021
Name of the entity	Silverline Technologies Limited
Date of start of financial year	01-04-2022
Date of end of financial year	31-03-2023
Reporting Quarter	Quarterly
Date of Report	31-12-2022
Risk management committee	Not Applicable
Market Capitalisation as per immediate previous Financial Year	Any other

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**Enter the quarter  
ended date only**

Annexure 1

Annexure 1 to be submitted by listed entity on quarterly basis  
1. Composition of Board of Directors

Disclosure of notes on composition of board of directors explained																									
Add Notes																									
Whether the listed entity has a Regular Chairperson																									
Yes																									
Whether Chairperson is related to MD or CEO																									
Yes																									
Disqualification of Directors under section 164 of the Companies Act, 2013																									
Sr	Title (Mr / Ms)	Name of the Director	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of Birth	Whether the director is disqualified	Start Date of disqualification	End Date of disqualification	Details of disqualification	Current status	Whether special resolution passed? (Refer Reg. 175A) of Listing Regulations	Date of passing special resolution	Initial Date of appointment	Date of Re-appointment	Date of cessation	Tenure of director (months)	No of Directorship in listed entities including this listed entity (Refer Regulation 174 of Listing Regulations)	No of Independent Directorship in listed entities including this listed entity (Refer Regulation 174A) of Listing Regulations	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 261) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 261) of Listing Regulations)	Notes for not providing PAN	Notes for not providing DIN
1	Mr	RAJU SUBRAMANIAN	EEPP9200K	02151804	Executive Director	Chairperson		10-12-1957	No				Active	NA		20-08-2015			85.00	1	0	0	0		
2	Mr	Srinivasan Singanai Padmanabai	AGNP5670B	00038100	Executive Director	Not Applicable	MD	03-07-1949	No				Active	NA		25-11-2019			38.00	1	0	0	0		
3	Mr	Tahir Masud Javala	DDPFM813H	08011775	Non-Executive - Non Independent Director	Not Applicable		17-11-1992	No				Active	NA	20-12-2021	09-12-2021			13.00	1	1	1	1		
4	Mr	Abhinav Sen	ZZNCT16ND	07799481	Non-Executive - Non Independent Director	Not Applicable		09-11-1986	No				Active	NA		09-09-2022			4.00	1	1	1	1		
5	Mr	Karthikeyan Laksh	KKDPF0849P	08801175	Non-Executive - Non Independent Director	Not Applicable		12-08-1985	No				Active	NA		09-09-2021			4.00	1	1	1	1		

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Validate


Note: Please enter DIN. After entering DIN, Name of Committee member

**Audit Committee Details**

Sr	DIN Number	Name of Committee members
1	07796043	Nivedita Sen
2	08601775	Tathagata Sarkar
3	08681775	Tahir Masalawala
4		
5		
6		
7		
8		
9		
10		

Note: Please enter DIN. After entering DIN, Name of Committee member

**Nomination and remuneration committee**

Sr	DIN Number	Name of Committee members
1	08601775	Tathagata Sarkar



2	08681775	Tahir Masalawala
3	07796043	Nivedita Sen
4		
5		
6		
7		
8		
9		
10		

**Note: Please enter DIN. After entering DIN, Name of Committee members**

Stakeholders Relationship Committee		
Sr	DIN Number	Name of Committee members
1	08681775	Tahir Masalawala
2	08601775	Tathagata Sarkar
3	07796043	Nivedita Sen
4		
5		
6		
7		
8		
9		
10		

## Risk Management Committee

Sr	DIN Number	Name of Committee members
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

**Note: Please enter DIN. After entering DIN, Name of Committee member**

## Corporate Social Responsibility Committee

Sr	DIN Number	Name of Committee members
1		
2		
3		
4		
5		
6		
7		
8		

9		
10		

Other Committee		
Sr	DIN Number	Name of Committee members
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

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**Annexure 1**

**II. Composition of Committees**

Disclosure of notes on composition of committees explanatory

**Category 1 and Category 2 of Directors shall be prefilled automatically**

Whether the Audit Committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors
Non-Executive - Non Independent Director	Chairperson
Non-Executive - Non Independent Director	Member
Non-Executive - Non Independent Director	Member

**Category 1 and Category 2 of Directors shall be prefilled automatically**

Whether the Nomination and remuneration committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors
Non-Executive - Non Independent Director	Chairperson







Add Notes

For this quarter kindly note the following points:

1. Date of Appointment and Date of Cessation (if applicable) must be mandatory
2. Date of Appointment can be any day upto September 30, 2022.
3. Date of Cessation must be for the current quarter only, i.e. July 1,2022 to Se

Yes		
Date of Appointment	Date of Cessation	Remarks
09-09-2022		
09-09-2022		
09-12-2021		

Yes		
Date of Appointment	Date of Cessation	Remarks
09-09-2022		








Category 2 of directors	Remarks

Next 

fully filled for every Committee.

September 30, 2022

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III. Meeting of Board of Directors		
Disclosure of notes on meeting of board of directors explanatory		
Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)
<a href="#">Add</a> <a href="#">Delete</a>		
1	12-07-2022	
2	09-09-2022	58
3	07-12-2022	88

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\* to be filled in only for the current quarter meetings

## Annexure 1

Add Notes

Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors present* (All directors including Independent Director)
------------------------------	--	---	---

	Yes	5	5
	Yes	5	5
	Yes	5	5


<b>No. of Independent Directors attending the meeting*</b>
--

	3
	3
	3

**Next** 

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Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)
<a href="#">Add</a> <a href="#">Delete</a>			
1	Audit Committee	12-07-2022	
2	Audit Committee	09-09-2022	
3	Audit Committee	07-12-2022	88
4	Stakeholders Relationship Committee	12-07-2022	
5	Stakeholders Relationship Committee	09-09-2022	
6	Stakeholders Relationship Committee	07-12-2022	88

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\* to be filled in only for the current quarter meetings






S

Number of Directors Present (All Directors including Independent Director)	No. of Independent Directors attending the meeting*	No. of members attending the meeting (other than Board of Directors)
--	--	--

3	2	1
3	2	1
3	2	1
3	2	1
3	2	1
3	2	1

Next

V.

Sr

1

2

3

Pre

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Validate

**Annexure 1**

**Related Party Transactions**

**Subject**

Whether prior approval of audit committee obtained

Whether shareholder approval obtained for material RPT

Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee

**Disclosure of notes on related**

**Disclosure of notes of material transaction**

ev

Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
NA	
NA	
NA	
party transactions	<div style="background-color: #C00000; color: white; padding: 5px; display: inline-block; border-radius: 10px;">Add Notes</div>
with related party	<div style="background-color: #C00000; color: white; padding: 5px; display: inline-block; border-radius: 10px;">Add Notes</div>

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VI

**Sr**

1

2

3

4

5

6

7

8

9

Pre



**Sr**

1

2

## Annexure 1

## Affirmations

## Subject

The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015

**a. Audit Committee**

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.

**b. Nomination & remuneration committee**

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.

**c. Stakeholders relationship committee**

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.

**d. Risk management committee (applicable to the top 100 listed entities)**

The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.

The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.

This report and/or the report submitted in the previous quarter has been placed before Board of Directors.

**Any comments/observations/advice of Board of Directors may be mentioned here:**

EV

## Annexure 1

## Subject

Name of signatory

Designation

<b>Compliance status (Yes/No)</b>
Yes
Yes
Yes
Yes
Yes
NA
Yes
Yes
Yes
<b>Add Notes</b>

**Next** 

<b>Compliance status</b>
Ravi Subramanian
Director



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### Signatory Details

Name of signatory	Ravi Subramanian
Designation of person	Director
Place	Mumbai
Date	22-03-2023

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